

Kingdom of Northshield Seneschal Policies

Updated 7/23/2012

Baroness Marwen de la Rivere

Section 1: Kingdom Events

1.1 Kingdom Event Bids / Selection

- 1.1.1 All decisions regarding the selection of Kingdom Event bids are made by the Royal Family in conjunction with the Stallari Council, including consultation with appropriate kingdom deputies who oversee the kingdom event. As Kingdom Events include financial agreements, the Stallari Council is also acting in its capacity as financial committee.
- 1.1.2 Kingdom event bids are expected to follow the form set out in <tbid>, and must include a budget, list of key staff members, and site information. Budgets should follow the form set out by the Known World Event Policy (it's a nice checklist)
- 1.1.3 Bids are desired a year before the event. The decision on the bids submitted will be made within the month following the deadline. If no bids are received by the deadline, the first acceptable bid received will be accepted. In addition, after the primary deadline has passed, the four peerage orders (Chivalry, Laurel, Pelican, Royal) will be asked (in a rotation) to ensure that a bid is forthcoming.
- 1.1.4 Per Kingdom Law, the second weekend of each month is reserved. Several of these weekends are committed to specific events which recur. The use of the remaining 2nd weekends must be requested in writing through the Kingdom Seneschal. Kingdom Events may be moved to different weekends on a one-time basis for specific reasons, as decided by the Stallari Council

Month	Reserved for Event
April	Spring Coronation
May	Spring Crown Tournament
September	Fall Coronation
October	Fall Crown Tournament
November	Stellar University of Northshield
In addition, the following event has ongoing permission as follows:	
July	Warriors and Warlords (if needed based on 4 th of July schedule)

- 1.1.5 Preference will be given to Crown and Coronation bids based on region, based on the following schedule.

CORONATION AND CROWN ROTATION SCHEDULE				
YEAR	SPRING CORONATION	SPRING CROWN	FALL CORONATION	FALL CROWN
2012	Woodlands (East)	Lakes (Central)	Plains (West)	Woodlands (East)

2013	Lakes (Central)	Plains (West)	Woodlands (East)	Lakes (Central)
2014	Plains (West)	Woodlands (East)	Lakes (Central)	Plains (West)
2015	Woodlands (East)	Lakes (Central)	Plains (West)	Woodlands (East)

Coronation: second weekend of April and September. Crown: second weekend of May and October.

1.2 Managing Kingdom Events

- 1.2.1 Every kingdom event budget will include a written financial agreement, including a profit/loss split agreement. That split can be 0%, but the normal expectation for Crowns and Coronations is a 50% split
- 1.2.2 Once a bid is accepted, the Kingdom Seneschal and/or Exchequer must be included in any event decisions which would materially change the bid (site, budget, key staff)
- 1.2.3 Stewards of Kingdom Events are expected to provide progress reports to Stallari (usually via the Kingdom Seneschal) on a regular basis. (The goal here is not to be onerous, but to ensure that the Kingdom is kept in the loop appropriately)
- 1.2.4 Stewards of Kingdom Events are expected to work with the appropriate kingdom officers.

1.3 Kingdom Event Calendar Management

- 1.3.1 Events should be scheduled to minimize conflicts and competitions between events.
 - 1.3.1.1 Events shall not be held within 150 miles of each other on the same weekend.
 - 1.3.1.2 150 miles will be measured from event site to event site.
 - 1.3.1.3 Exceptions to this rule must be requested in writing, and will be granted on a case-by-case basis by the Kingdom Seneschal. Requests will be evaluated primarily by the impact to attendance that the specific events are likely to have on one another.
 - 1.3.1.4 Beyond the 150 mile distance, consideration should also be given by event planners as to what groups they expect to draw attendance from and what other events are being planned on the same or adjacent weekends.
- 1.3.2 Events on the calendar may be marked "Tentative", indicating that the hosting branch has not yet confirmed that the event will occur. No event ads will be published for events that are listed as "tentative".

1.4 Additional Policies regarding Events

- 1.4.1 Known World Event Bids – any group who is planning to submit a bid for a Known World Event must notify the Royal Family and Stallari Council prior to submitting the bid. The Stallari Council will review the bid, and may provide feedback / input into the final bid.

NOTE: All other seneschal policies will be brought into a single document in the coming months...